

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
FEBRUARY 8, 2018 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Steve Malone Wayne Mauldin

OTHERS IN ATTENDANCE:

Charlene Greenhill Walter Greenhill Joe DeHoyos Bob Thonhoff Steve Bell
Karen Antill Daryl Jackson Bruce Leland Rod Groff

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, February 8, 2018.

MINUTES: Directors read the Minutes of the Meeting of January 11th, 2018.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the January 11th meeting, as presented. Wayne Mauldin seconded the motion. The Board voted unanimously, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the reports of January 2018. The Board and guests reviewed.

MOTION: Wayne Mauldin made a motion to accept the Treasurer's Report. Steve Malone seconded the motion. The Board voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Bonnie Tidball presented Joe Ortega's report in his absence. Worked on Plant 3; have finally gotten well finished. Rig is gone from new well site; getting ready to clean up the area completely. Had two service leaks this month to repair. Getting ready to fill in the pit.

Office Operations: Karen Antill reported that she has completed the W2's and 1099's and the FUTA and Quarterlies are done. Disconnect notices will be send out on the 19th with disconnect on February 29th. Had two large water usages this month due to frozen service pipes. She had customers send pictures of damage and adjusted the bills for them. Had three other high usages but the customers decided not to use the adjustment at this time.

Class C Licensed Operator: Charlene Greenhill reported that she is preparing the Water Loss Report, which reports how much it cost to produce each 1000 gallons, is due March 1st. There was some confusion, which was clarified, as to whether they wanted to know what expenses

were related to repairs and what were related to the project. The Water Audit Report is due May 1st and the CCR Report is due June 1st. Ernie DeWinne stated that the USDA is very pleased with BRRWSC since the Company is very solid financially and is on top of meeting the necessary requirements.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Plant #3 Update – Bonnie Tidball introduced Bob Thonoff, Engineer, and Steve Bell, Project Manager to the customers in attendance and thanked them for coming to the meeting. Bob discussed the inspection they had done this morning, that the water samples for the raw water and storage tank passed. The final flushing of pumps being done today. Will do a final punch list and send to contractor. Everything was in compliance except the iron level was a little higher than they like. Might need to treat for this. Issue with iron is that it can stain white clothing; it is not harmful and can be treated. Water will be chlorinated and tested monthly for coliform bacteria and TCEQ will take their routine samples. Mr. Thonoff, the BOD, and Charlene Greenhill took questions from the visitors. Ernie DeWinne reported on the status of the reimbursement process. Once fencing is in place and construction completed, will call USDA to do final sign-off and approval.
- B. Driveway water main policy draft– Ernie DeWinne reported that he had sent draft policy to ACC. They are meeting tonight, expecting them to review the policy proposed. Awaiting the ACC response.

NEW BUSINESS:

- A. Update on new transformer well #2 & #3 – Ernie DeWinne reported that it has been installed and is working.
- B. Geo Cam – Ernie DeWinne reported that Geo Cam does have equipment that can go down and visualize the bottom of the well. He discussed the process and what it could do in the event it was necessary. Ernie DeWinne stated that he will forward the information to Joe DeHoyos and ask him to review it for the Board.
- C. Condo tank – Steve asked for BOD and Bob Thonoff to discuss whether the existing concrete slab can be used and do someone have to approve it; suggestions of how to dispose of the old tank. BOD discussed
- D. Bad weather days for staff – Bonnie Tidball asked BOD to discuss possible policy for bad weather when roads are closed, so that staff members do not have to use their personal time for such situations.

MOTION: Ernie DeWinne made a motion to adopt a policy retroactive to January 1, 2018 to have paid “bad weather days” for staff if there are road closures.

Wayne Mauldin seconded

the motion. The Board voted unanimously to accept the report, and the motion passed.

MEMBERSHIP COMMENTS:

- J. DeHoyos asked about erosion with regard to the condo tank situation.
- A resident stated that he had taken photos of standing water on his property and asked whether it is his responsibility to address it or whether the WSC will take care of it. He was assured by the BOD that the WSC will address it.
- Ernie DeWinne addressed the fact that the new well was to allow WSC to be well within the TCEQ requirements for gallonage. There was never a situation where the WSC did not have enough water for customers. The new well provides the WSC with excess capacity to be comfortable.
- The BOD discussed WSC total capacity and improvements related to the flexibility of the system with the addition of the new well.
- J. DeHoyos suggested the BOD look into mapping water availability for the future. Resident asked what the residents can do to help address water issues.
- A resident asked about the production of Well 5 Cow Creek well. BOD stated that it produces roughly 40 gpm.
- A resident asked if there is a plan for replacing pipes over time. BOD stated not at this time; however, as replacement is done the BOD will be putting in quality materials. Ernie DeWinne also discussed a BOD future plan to improve fire hydrant issue once this new well is completed. Bob Thonoff discussed the fact that our hydrants can currently be used, but that fire pumper trucks cannot use for hook up.
- Joe DeHoyos presented several questions to BOD from residents. BOD discussed the answers and stated they would respond to them.
- Charlene Greenhill responded to a resident question re: how residents can check on status of water testing done, what types of testing is done/required.

Having no further business to discuss, Bonnie Tidball asked for a motion to adjourn the meeting. Wayne Mauldin made a motion to adjourn the meeting. Ernie DeWinne seconded the motion. The BOD unanimously voted to adjourn at 3:22 PM.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____